

SUBURBAN ESSEX JOINT INSURANCE FUND

May 16, 2017

NUTLEY PARKS & RECREATION BUILDING

9:30 AM

The meeting was called to order by Chairman Mauro Tucci. Open Public Meeting Notice read into record.

ROLL CALL OF 2017

Mauro Tucci, Chair
Steve Rovell, Sec
Thomas Duch
John Serapiglia, Jr.
Danielle Ireland
Joseph Catenaro
Carrie Nawrocki
Allan Susen
Karen Yeamans
Richard Budris
Keri Eglentowicz
Charles Cuccia

FUND COMMISSIONERS:

Township of Nutley Present
Belleville Township Present
City of Garfield Absent
Passaic Manchester Regional HS Absent
Borough of Prospect Park Absent
Fairfield Township Absent
Hudson Reg'l Health Commission Present
Borough of Haledon Absent
Nutley Board of Education Absent
Essex Reg'l Health Commission Present
Town of Secaucus Present
Little Falls Township Present

2017 FUND COMMISSIONER ALTERNATES:

Charles Voorhees Town of Secaucus Absent
Vincent Cozzarelli Belleville Township Absent
Andrew J. Pavlica City of Garfield Present
Brian Zinn Manchester Regional HS Absent
John Marmora Nutley Bd. Of Ed. Absent
Marisol Leguizamón Hudson Reg'l Health Commission Absent
Leena Abaza Borough of Haledon Absent
Grace Murray Essex Reg'l Health Commission Absent

APPOINTED OFFICIALS PRESENT:

Executive Director/Administrator

Perma Risk Management Services
Cathleen Kiernan

Attorney

Piro, Zinna, Cifelli, Paris & Genitempo
James Piro

Claim Services

Qual-Lynx
Caty Lambe

Treasurer

William Homa

Safety

J.A. Montgomery Risk Control
Dave McHale

Underwriter

Conner Strong & Buckelew
Edward Cooney

Managed Care

FMCO
Karen Workman

OTHERS PRESENT:

Karen Waters, IMAC Insurance
Frank DeMaio, Nutley
Sharon Fallon, PIA
Zach Edleman, Fairview Insurance
Marie Vicchiariello, C. Walter Searle Insurance
Javier Esparra, Qual-Lynx

APPROVAL OF MINUTES: March 21, 2017– Open Minutes
March 21, 2017 – Closed Minutes

MOTION TO APPROVE OPEN AND CLOSED MINUTES AS NOTED ABOVE

MOTION: Commissioner Rovell
SECOND: Commissioner Cuccia
VOTE: Unanimous

Correspondence

None.

EXECUTIVE DIRECTORS REPORT

Aggregate Loss Fund Contingency

Executive Director said beginning with the 2016 Fund year, the MEL implemented a Retrospective Rating Program. The MEL billed member JIFs only 85% of its expected claims fund and will bill balance to the JIFs that exceed that amount; the 15% corridor is built in the budget. Additional billing will be capped at 100%, 115% or 125% (JIF's cap is determined based on 10 year loss history) For 2016 and 2017, the Suburban Essex JIF's cap is 115% of the expected claims fund. The Suburban Essex JIF funded toward this corridor in its budgets. The enclosed Resolution documents authorization for the creation of an aggregate loss fund contingency account and the transfer of the funding collected with the 2016 and 2017 assessment. Each year, the JIF will decide how much of this corridor to fund and transfer to this account.

MOTION TO ADOPT RESOLUTION #12-17 CREATING THE AGGREGATE LOSS FUND CONTINGENCY ACCOUNT.

MOTION: Commissioner Rovell
SECOND: Commissioner Cuccia
VOTE: Unanimous

National Flood Insurance Program

Executive Director said many municipalities in the MEL have properties in flood zones. Therefore, it is critical that Congress acts to continue the National Flood Insurance Program which is scheduled to renew in September. The MEL recommends that each JIF adopt the attached resolution and pass it onto members for their action as well.

MOTION TO ADOPT RESOLUTION #13-17 URGING REPRESENTATIVES FROM THE STATE OF NEW JERSEY TO SUPPORT THE LEGISLATIVE ACTION TO RE-AUTHORIZE AND EXTEND THE NATIONAL FLOOD INSURANCE PROGRAM (NFIP).

MOTION:	Commissioner Eglentowicz
SECOND:	Commissioner Cuccia
VOTE:	Unanimous

2017 Coverage Documents

Executive Director said the 2017 coverage documents were emailed to all Fund Commissioners and Risk Managers via email on May 15, 2017.

MEL Risk Management Consultant Accreditation Program

Executive Director said the MEL is instituting an accreditation program providing training to Risk Management Consultants on the JIF and MEL program. Producers who complete this program may use the designation “MEL Accredited Risk Management Consultant”. To achieve accreditation, a RMC must complete the four all day sessions that will be conducted over a six month period. Each session will be held twice – once in Jamesburg at the Forsgate County Club (Exit 8A) and once at the Conner Strong and Buckelew Headquarters facility in Marlton (Exit 4). The program is also eligible for producer continuing education credits. The fee is a nominal \$500 payable to the Municipal Excess Liability Joint Insurance Fund. The registration form and the agenda are enclosed. RMC must attend all scheduled sessions to obtain full 24 credits.

Cyber Liability –Webinar

Executive Director said the JIF purchases its primary cyber liability coverage from XL Catlin. XL Catlin has put together a two-part webinar series on its claims process. The announcement, including registration information and claims procedure notice of what to do in the event of a cyber incident was reviewed as distributed. The first webinar was held in April and was well attended and well received. A copy is now posted to the MEL’s webpage, njmel.org and can be viewed at any time. The next webinar is on May 23rd. Members can register through a link on the MEL’s homepage or by calling the fund office.

Safety Expo

Executive Director said the MEL is working with the New Jersey Utility Authorities Joint Insurance Fund (NJUA) to conduct its Annual Safety Expo which includes MEL member town’s water & sewer employees. The Safety Expos will be held on June 23rd at the Middlesex County Fire Academy and September 29th at the Camden County Emergency Services Training Center. Expo registration will be through the MEL Safety Institute; a copy of the notification is attached.

2017 Financial Disclosures

Commissioners are required to complete the online filing of Financial Disclosure forms as JIF Commissioner, as well as, any municipal related positions that require filing. While the LFB has no statutory authority to extend the filing deadline, due to the delay in opening the 2017 FDS system for filers, the LFB is expected to delay enforcement of the statutory deadline until May 30, 2017. We have followed up with one Fund Commissioner that has yet to complete the filing.

Auditor & Actuary Year-End Reports

Executive Director said the financial audit for the period ending December 31, 2016 will be ready for review and approval at the June meeting and will be filed with the Departments of Insurance and Community Affairs by the June 30th deadline.

Cyber Security Training

As authorized by the Board of Fund Commissioners, the RFQ has been released for Cybersecurity Awareness Training services for a return date of Friday May 19, 2017. We worked with Commissioner Rovell to generate the RFQ and services will be geared toward training employees since the greatest risk appears to be the opening of a link within an email. Mr. Hrubash said the topic of Cyber Security was one of the major topics discussed at the MEL/MRHIF seminar held in April. Commissioner Rovell added the session was very interesting and engaging and further added that a former Camden police chief provided training based on his experience which was very impressive and informative. Executive Director added that he is now employed by J.A. Montgomery and will be supporting their loss control efforts for the MEL members throughout the State.

Fund Attorney said that in regards to cyber security, there should be policies that are punitive for employees who knowingly surf the internet and click on links that cause a virus on computer systems. Executive Director said that second part of the MEL's contract with Rutgers (Marc Pfeiffer) does address the addition of providing model policies; at this time, they will not be punitive but provided as a standard. Mr. Hrubash added that the MEL Cyber Task Force is also reviewing policy standards and further noted that the current carrier has sample policies which will be reviewed.

Commissioner Rovell said he also attended a ransomware presentation hosted by Little Ferry's Administrator, Paula Cozzarelli. Krista Mazzeo, Cyber Threat Intelligence Analyst from the Department of Homeland Security provided the presentation which was excellent; very informative.

Mr. Hrubash reminded members that in the event a member suspects a cyber breach, the claim should be filed immediately.

2018 Renewal Online Underwriting Database

Executive Director said that members and risk managers will receive an email when the database is set up to begin the 2018 underwriting renewal – which is expected to begin on or near June 1, 2017. The MEL awarded a contract to Origami for the on-line underwriting – but that system will not be functional until 2018. This year's renewal will still be conducted in the Exigis system.

Pro Forma Financial Reports

Executive Director referred the due diligence reports for the month of March, 2017 and further referenced the Claim Activity report noting that due to the IVOS system used by Qual-Lynx the records for which our report is generated is slightly skewed, specifically the 2017 Fund year

which includes “record only” claims; not be included within this report. The balance of the reports for the month of March were reviewed by the Executive Director.

TREASURER REPORT

Fund Treasurer referred to the report as distributed for the months of March and April 2017 and reviewed the bill lists for April and May.

CONFIRMATION OF PAYMENTS – APRIL 2017

FUND YEAR	AMOUNT
2016	\$ 10,175.50
2017	\$ 875,227.89
Total	\$ 885,403.39

RESOLUTION #14-17 MAY PAYMENT OF VOUCHERS:

FUND YEAR	AMOUNT
2016	\$ 110.60
2017	\$ 81,067.63
Total	\$ 81,178.23

RESOLUTION CONFIRMATION OF CLAIMS PAYMENTS/CERTIFICATION OF TRANSFERS FOR THE MONTH OF MARCH 2017:

2013:	\$ 8,739.05
2014:	\$ 47,138.92
2015:	\$ 76,821.03
2016:	\$ 184,733.44
2017:	\$ 44,390.73

RESOLUTION CONFIRMATION OF CLAIMS PAYMENTS/CERTIFICATION OF TRANSFERS FOR THE MONTH OF APRIL 2017:

2013:	\$ 4,102.15
2014:	\$ 38,308.05
2015:	\$ 6,585.94
2016:	\$ 88,916.94
2017:	\$ 92,837.49

Fund Treasurer noted a \$130 difference in the 2013 Fund year advising that the difference is in the subrogation recoveries tied to the Qual-Lynx report, it’s a matter of rectifying. Once completed by Qual-Lynx the report will be corrected.

MOTION TO CONFIRM AND APPROVE VOUCHER PAYMENTS OF APRIL 2017, ADOPT RESOLUTION 14-17 APPROVING THE MAY BILL LIST AND APPROVE CERTIFICATION AND RECONCILIATION OF CLAIMS PAYMENTS AND RECOVERIES AS SUBMITTED FOR MARCH AND APRIL.

MOTION: Commissioner Rovell
SECOND: Commissioner Cuccia
VOTE: Unanimous

Treasurer's Report & Investment Report made part of the minutes.

ATTORNEY

Fund Attorney referred to his two month agenda report as distributed. Fund Attorney also reviewed a case wherein due to the sensitivity and the possibility of a sympathetic jury, the case had been settled where if the case had gone to trial before jury, the cost to fight the claim would exceed the amount of settlement.

Executive Director said she will provide information on Suburban Essex member claims settled by the MEL or the Residual Claims Fund to keep the Board apprised of claims that pierced the JIF's retention or were transferred to the RCF. Intent is to provide a report of when the JIF last saw the claim and developments of that claim within the MEL or RCF.

Fund Attorney said he will work with defense panel to make sure town management is aware of settlements.

Attorney Report made part of the minutes.

UNDERWRITING MANAGER

Underwriting Manager's report was reviewed as distributed.

MANAGED CARE

Managed Care provider reviewed the agenda report as distributed for the months of March and April 2017. For the month of March there were \$313,991 in provider bills, repriced at \$112,517 resulting in a savings of \$201,474 or 64%. For the month of April there were \$442,351 in provider bills, repriced at \$156,002 resulting in a savings of \$286,348 or 65%.

Managed Care Report made part of the minutes.

SAFETY DIRECTOR

Safety Director reviewed the agenda reports as distributed outlining loss control surveys, MSI classes which are available on the MSI Learning Management System. In addition, Safety Director referred to distributed Safety Director message addressing "Internet Purchase Exchange Zones".

Safety Director said the MEL Safety & Education Committee announced that registration is now open for the 2017 sessions of the Leadership Skills Training for New Supervisors and Senior Managers.

Fund Attorney noted the uptick of claims relating to DPW workers in "holes" with walls collapsing and Mechanics – there appears to be claims reported relating to lifting tires. Safety Director said they are currently working on a new training specifically geared toward Fleet Mechanics.

CLAIMS SERVICE

Closed Session

**RESOLUTION - EXECUTIVE SESSION FOR CERTAIN SPECIFIED PURPOSES:
PERSONNEL - SAFETY & PROPERTY OF PUBLIC LITIGATION.**

MOVED: Commissioner Rovell
SECOND: Commissioner Budris
VOTE: Unanimous

MOTION TO RETURN TO OPEN SESSION:

MOVED: Commissioner Cuccia
SECOND: Commissioner Nawrocki
VOTE: Unanimous

**MOTION TO APPROVE PAYMENT AUTHORITY REQUESTS FOR FILE NUMBERS
AS SUBMITTED.**

MOVED: Commissioner Pavlica
SECOND: Commissioner Cuccia
VOTE: Unanimous

OLD BUSINESS:

None

NEW BUSINESS:

Commissioner Rovell thanked Commissioner Budris for his help in for helping with research for the generating the Cyber Training Awareness RFQ. In addition, Commissioner Rovell said there is a current Ransomware virus just released and encouraged everyone take the necessary steps to secure their computer programs.

PUBLIC COMMENT:

None.

MOTION TO ADJOURN:

MOVED: Commissioner Pavlica
SECOND: Commissioner Rovell
VOTE: Unanimous

MEETING ADJOURNED: 10:20AM

RESOLUTION #12-17

SUBURBAN ESSEX MUNICIPAL JOINT INSURANCE FUND

(hereafter referred to as "the FUND")

CONFIRMING THE CREATION OF AN AGGREGATE LOSS FUND CONTINGENCY ACCOUNT AND THE ANNUAL TRANSFER

WHEREAS, NJAC 11:15-2.23 (f) 2 permits the FUND to establish an Aggregate Loss Fund Contingency Account and make annual contributions to this account, and

WHEREAS, this regulation provides that this account may be utilized solely for the replenishment of a claim or loss retention account for losses in excess of budgeted losses for a fund year, and

WHEREAS, the FUND appropriated \$97,543 in 2016 and \$87,421 in 2017 to the Aggregate Loss Fund Contingency Account, and

WHEREAS, the FUND shall notify the NJ Department of Banking and Insurance within 30 days of transfers of monies from this account to a claim or loss retention account, and

WHEREAS, while this regulation permits the FUND to release without reservation funds not utilized from this account after completion of the second preceding year, and

WHEREAS, the FUND shall notify the Department in writing within 30 days of any release or prior contributions, and

WHEREAS, the FUND's Executive Committee declares that it is their intention not to release surplus from the Aggregate Loss Fund Contingency Account until this account has a balance at least equal to the statutory surplus that would be required of a reciprocal insurer domiciled or admitted to conduct business in New Jersey writing the same kinds and amounts of insurance as the FUND.

NOW, THEREFORE BE IT RESOLVED by the FUND's Governing Body that it hereby confirms the creation of an Aggregate Loss Fund Contingency Account, and

BE IT FURTHER RESOLVED that the FUND's Governing Body transfers to the Aggregate Loss Fund Contingency Account the amount of \$97,543 collected with 2016 FUND assessments and the amount of \$87,421 collected with the 2017 FUND.

ADOPTED:

This day before the Governing Body:

RESOLUTION #13-17

RESOLUTION TO URGE REPRESENTATIVES FROM THE STATE OF NEW JERSEY TO SUPPORT THE LEGISLATIVE ACTION TO RE-AUTHORIZE AND EXTEND THE NATIONAL FLOOD INSURANCE PROGRAM (“NFIP”)

WHEREAS, floods are the most common and most destructive natural disasters in the United States; and

WHEREAS, the National Flood Insurance Act authorizes a National Flood Insurance Program (“NFIP”); and

WHEREAS, the NFIP is a Federal program created by Congress to mitigate future flood losses nationwide and to provide access to affordable, federally backed flood insurance protection for property owners; and

WHEREAS, the NFIP is designed to provide an insurance alternative to disaster assistance to meet the escalating costs of repairing damage to buildings and their contents caused by floods; and

WHEREAS, New Jersey is fourth in the nation in the number of NFIP policies enforced and third in total value of claims paid; and

WHEREAS, five hundred and fifty-two communities in New Jersey participate as members of the NFIP which amounts to over 230,000 policies throughout the State of New Jersey; and

WHEREAS, the NFIP maintains a significant role in providing financial protection against flood events to New Jersey residents; and

WHEREAS, the NFIP is set to expire on September 30, 2017; and

WHEREAS, the expiration of this program could cause catastrophic loss of insurance coverage against flooding which is the number one cause of loss of property throughout the United States; and

WHEREAS, in the event the program were to expire, the consequences in the form of disruption of coverage and the potential financial burdens to residents throughout the State of New Jersey will be of great economic significance; and

WHEREAS, the purpose of this Resolution is to urge the area Federal Representatives to support the extension of the NFIP which promotes the public health, safety and general welfare and minimizes public and private losses due to flooding events in the State of New Jersey

NOW, THEREFORE, BE IT RESOLVED, that the Suburban Essex Joint Insurance Fund (hereinafter the “FUND”) hereby urges its area Federal Legislators and Representatives to take any and all necessary action to insure that the National Flood Insurance Program is extended beyond the September 30, 2017 expiration date.

BE IT FURTHER RESOLVED, that a copy of this Resolution shall be forwarded to area Federal Legislators and Representatives.

BE IT FURTHER RESOLVED, that a copy of this resolution shall be forwarded to members of the FUND urging them to adopt it as well.

(MODEL RESOLUTION)

RESOLUTION TO URGE REPRESENTATIVES FROM THE STATE OF NEW JERSEY TO SUPPORT THE LEGISLATIVE ACTION TO RE-AUTHORIZE AND EXTEND THE NATIONAL FLOOD INSURANCE PROGRAM (“NFIP”)

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WHEREAS, the NFIP is designed to provide an insurance alternative to disaster assistance to meet the escalating costs of repairing damage to buildings and their contents caused by floods; and

WHEREAS, New Jersey is fourth in the nation in the number of NFIP policies enforced and third in total value of claims paid; and

WHEREAS, five hundred and fifty-two communities in New Jersey participate as members of the NFIP which amounts to over 230,000 policies enforced throughout the State of New Jersey; and

WHEREAS, the NFIP maintains a significant role in providing financial protection against flood events to New Jersey residents; and

WHEREAS, the NFIP is set to expire on September 30, 2017; and

WHEREAS, the expiration of this program could cause catastrophic loss of insurance coverage against flooding which is the number one cause of loss of property throughout the United States; and

WHEREAS, in the event the program were to expire, the consequences in the form of disruption of coverage and the potential financial burdens to residents throughout the State of New Jersey will be of great economic significance; and

WHEREAS, the purpose of this Resolution is to urge the (INSERT NAME OF MUNICIPALITY) Federal Representatives to support the extension of the NFIP which promotes the public health, safety and general welfare and minimizes public and private losses due to flooding events in the State of New Jersey

NOW, THEREFORE, BE IT RESOLVED, that (INSERT NAME OF MUNICIPALITY) hereby urges its Federal Legislators and Representatives to take any and all necessary action

to insure that the National Flood Insurance Program is extended beyond the September 30, 2017 expiration date.

BE IT FURTHER RESOLVED, that a copy of this Resolution shall be forwarded to (INSERT NAME OF MUNICIPALITY) Federal Legislators and Representatives.

Member Representative

Attest

Date

**SUBURBAN ESSEX JOINT INSURANCE FUND
BILLS LIST**

CONFIRMATION OF PAYMENTS

APRIL 2017

WHEREAS, the Treasurer has certified that funding is available to pay the following bills:

BE IT RESOLVED that the Suburban Essex Joint Insurance Fund's Executive Board, hereby authorizes the Fund treasurer to issue warrants in payment of the following claims; and

FURTHER, that this authorization shall be made a permanent part of the records of the Fund.

FUND YEAR 2016

<u>CheckNumber</u>	<u>VendorName</u>	<u>Comment</u>	<u>InvoiceAmount</u>
001168			
001168	HALEDON BOROUGH	2016 SA - 4/17 - PARTICIPATION AWARD	500.00
			500.00
001169			
001169	NANINA'S IN THE PARK	SAFETY LUNCH - 3/28/2017	2,425.50
			2,425.50
001170			
001170	NUTLEY PUBLIC SCHOOLS	2016 SA - 4/17 - OUTSTANDING PERFORMANCE	1,250.00
			1,250.00
001171			
001171	FAIRFIELD TOWNSHIP	2016 SA - 4/17 - EXCEPTIONAL PERFORMANCE	1,500.00
			1,500.00
001172			
001172	PROSPECT PARK BOROUGH	2016 SA - 4/17 - PARTICIPATION AWARD	500.00
			500.00
001173			
001173	BELLEVILLE TOWNSHIP	2016 SA - 4/17 - EXCEPTIONAL PERFORMANCE	1,500.00
			1,500.00
001174			
001174	GARFIELD, CITY OF	2016 SA - 4/17 - OUTSTANDING PERFORMANCE	1,250.00
			1,250.00
001175			
001175	NUTLEY TOWNSHIP	2016 SA - 4/17 - OUTSTANDING PERFORMANCE	1,250.00
			1,250.00

Total Payments FY 2016 10,175.50

FUND YEAR 2017

<u>CheckNumber</u>	<u>VendorName</u>	<u>Comment</u>	<u>InvoiceAmount</u>
001176			
001176	MUNICIPAL EXCESS LIABILITY JIF	FAITHFUL PERFORMANCE BONS 2ND QTR 2017	1,607.31
			1,607.31
001177			
001177	FIRST MANAGED CARE OPTION	MANAGED CARE SERVICES - 04/2017	11,340.34
			11,340.34
001178			
001178	MUNICIPAL EXCESS LIABILITY JIF	MEL PROPERTY 2ND QTR 2017	66,678.57
001178	MUNICIPAL EXCESS LIABILITY JIF	MEL 2ND QTR 2017	230,975.63
			297,654.20
001179			
001179	APEX INSURANCE SRVS c/o XL INS	TECH ERROS & OMISSION 2OF2 INSTALL	4,230.00

			4,230.00
001180			
001180	APEX INS SRVS c/oQBE SPECIALTY	VOLUNT EMRG SERV DIR&OFF 2OF2 INSTALL	1,140.00
001180	APEX INS SRVS c/oQBE SPECIALTY	POL/EPL 2 OF 2 INSTALLMENT 2017	446,341.50
			447,481.50
001181			
001181	QUAL-LYNX	CLAIM ADJUSTING SERVICES - 04/2017	26,265.23
			26,265.23
001182			
001182	J.A. MONTGOMERY RISK CONTROL	LOSS CONTROL SERVICES - 04/2017	4,226.00
			4,226.00
001183			
001183	DYNAMIC TESTING SERVICES LLC	DRUG TESTING 6/6/17 - HALEDON	212.24
001183	DYNAMIC TESTING SERVICES LLC	ALCOHOL TESTING 6/6/17 - PROSPECT PARK	171.36
001183	DYNAMIC TESTING SERVICES LLC	ALCOHOL TESTING 6/6/17 - HALEDON	85.68
001183	DYNAMIC TESTING SERVICES LLC	DRUG TESTING 6/6/17 - NUTLEY	212.24
001183	DYNAMIC TESTING SERVICES LLC	ALCOHOL TESTING 6/6/17 - NUTLEY	42.84
001183	DYNAMIC TESTING SERVICES LLC	DRUG TESTING 6/6/17 - PROSPECT PARK	212.24
			936.60
001184			
001184	PERMA RISK MANAGEMENT SERVICES	POSTAGE FEE 03/2017	19.86
001184	PERMA RISK MANAGEMENT SERVICES	EXECUTIVE DIRECTOR FEE 04/2017	20,369.50
			20,389.36
001185			
001185	THE ACTUARIAL ADVANTAGE	ACTUARIAL CONSULTING SERVICES - 04/2017	2,624.00
			2,624.00
001186			
001186	PIRO, ZINNA, CIFELLI, PARIS &	ATTORNEY FEE 03/2017	6,851.66
			6,851.66
001187			
001187	WILLIAM M. HOMA, CPA	TREASURER FEE 04/2017	1,260.58
			1,260.58
001188			
001188	MUNICIPAL EXCESS LIABILITY JIF	REIMBURSE THE SETUP OF JIF WEBSITE	500.00
001188	MUNICIPAL EXCESS LIABILITY JIF	MSI 2ND QTR 2017	7,861.57
			8,361.57
001189			
001189	NEWTECH SERVICES, INC.	MONTHLY WEBSITE MAINENANCE/HOSTNG 4/17	75.00
			75.00
001190			
001190	CONNER STRONG & BUCKELEW	UNDERWRITING MANAGER FEE 04/2017	703.92
			703.92
001191			
001191	ALLSTATE INFORMATION MANAGEMNT	ACCT: 415 - ACT & STOR 2/28/2017	47.34
			47.34
001192			
001192	FAIRVIEW INSURANCE AGENCY	RMC FEE 03/2017 - SECAUCUS TOWN	3,000.00
001192	FAIRVIEW INSURANCE AGENCY	RMC FEE 01/2017 - SECAUCUS TOWN	3,000.00
001192	FAIRVIEW INSURANCE AGENCY	RMC FEE 02/2017 - SECAUCUS TOWN	3,000.00
			9,000.00
001193			
001193	C. WALTER SEARLE INS AGENCY LLC	RMC FEE 1ST 2017 - NUTLEY TWP	17,250.00
001193	C. WALTER SEARLE INS AGENCY LLC	RMC FEE 1ST 2017 - NUTLEY BOE	14,826.68
			32,076.68

001194
001194

NJ ADVANCE MEDIA

ACCT: XSUBU0555066 - 3/1/17 - REV BDGT

96.60
96.60

Total Payments FY 2017 875,227.89

TOTAL PAYMENTS ALL FUND YEARS \$ 885,403.39

SUBURBAN ESSEX JOINT INSURANCE FUND BILLS LIST

Resolution No. 14-17

MAY 2017

WHEREAS, the Treasurer has certified that funding is available to pay the following bills:

BE IT RESOLVED that the Suburban Essex Joint Insurance Fund's Executive Board, hereby authorizes the Fund treasurer to issue warrants in payment of the following claims; and

FURTHER, that this authorization shall be made a permanent part of the records of the Fund.

FUND YEAR 2016

<u>CheckNumber</u>	<u>VendorName</u>	<u>Comment</u>	<u>InvoiceAmount</u>
001195			
001195	J.A. MONTGOMERY RISK CONTROL	27 AWARD BREAKFAST - 5/3/2017	110.60
			110.60
		Total Payments FY 2016	110.60

FUND YEAR 2017

<u>CheckNumber</u>	<u>VendorName</u>	<u>Comment</u>	<u>InvoiceAmount</u>
001196			
001196	FIRST MANAGED CARE OPTION	MANAGED CARE SERVICES - 05/2017	11,340.34
			11,340.34
001197			
001197	APEX INS SRVS c/o BEAZLEY	TECH ERRORS & OMISSIONS - 2OF2 INSTALL	2,540.00
			2,540.00
001198			
001198	QUAL-LYNX	CLAIM ADJUSTING SERVICES - 05/2017	26,265.23
			26,265.23
001199			
001199	J.A. MONTGOMERY RISK CONTROL	LOSS CONTROL SERVICES - 05/2017	4,226.00
			4,226.00
001200			
001200	DYNAMIC TESTING SERVICES LLC	ALCOHOL TESTING - 4/12/2017 - BELLEVILLE	42.84
001200	DYNAMIC TESTING SERVICES LLC	DRUG TESTING 4/12/2017 - GARFIELD	212.16
001200	DYNAMIC TESTING SERVICES LLC	DRUG TESTING 4/11/2017 - BELLEVILLE	159.12
001200	DYNAMIC TESTING SERVICES LLC	ALCOHOL TESTING - 4/11/2017 - SECAUCUS	128.52
001200	DYNAMIC TESTING SERVICES LLC	CDL TESTING - 4/21/17 - BELLEVILLE	265.00
001200	DYNAMIC TESTING SERVICES LLC	ALCOHOL TESTING - 4/12/2017 - GARFIELD	85.68
001200	DYNAMIC TESTING SERVICES LLC	DRUG TESTING 4/12/2017 - NUTLEY BOE	212.16
001200	DYNAMIC TESTING SERVICES LLC	DRUG TESTING 3/22/2017 - BELLEVILLE	106.08
001200	DYNAMIC TESTING SERVICES LLC	ALCOHOL TESTING - 3/22/2017 - BELLEVILLE	42.84
001200	DYNAMIC TESTING SERVICES LLC	ALCOHOL TESTING - 3/22/17 - NUTLEY BOE	85.68
001200	DYNAMIC TESTING SERVICES LLC	DRUG TESTING 4/11/2017 - SECAUCUS	265.20
001200	DYNAMIC TESTING SERVICES LLC	ALCOHOL TESTING - 4/12/2017 - FAIRFIFELD	42.84
001200	DYNAMIC TESTING SERVICES LLC	DRUG TESTING 4/12/2017 - FAIRFIELD	106.08
			1,754.20
001201			
001201	PERMA RISK MANAGEMENT SERVICES	POSTAGE FEE 04/2017	9.31
001201	PERMA RISK MANAGEMENT SERVICES	EXECUTIVE DIRECTOR FEE 05/2017	20,369.50
			20,378.81
001202			
001202	THE ACTUARIAL ADVANTAGE	ACTUARIAL CONSULTING SERVICES - 05/2017	2,624.00

			2,624.00
001203			
001203	PIRO, ZINNA, CIFELLI, PARIS &	ATTORNEY FEE 04/2017	6,843.66
			6,843.66
001204			
001204	WILLIAM M. HOMA, CPA	TREASURER FEE 05/2017	1,260.58
			1,260.58
001205			
001205	NEWTECH SERVICES, INC.	MONTHLY WEBSITE MAINTENANCE/HOSTNG 5/17	75.00
			75.00
001206			
001206	CONNER STRONG & BUCKELEW	UNDERWRITING MANAGER FEE 05/2017	703.92
			703.92
001207			
001207	ALLSTATE INFORMATION MANAGEMNT	ACCT: 415 - ACT & STOR 3/31/2017	37.29
			37.29
001208			
001208	FAIRVIEW INSURANCE AGENCY	RMC FEE 04/2017 - SECAUCUS TOWN	3,000.00
			3,000.00
001209			
001209	NJ ADVANCE MEDIA	ACCT: XSUBU0555066 - 4/7/17 - PUBL NOTIC	18.60
			18.60
		Total Payments FY 2017	81,067.63

TOTAL PAYMENTS ALL FUND YEARS \$ 81,178.23