

SUBURBAN ESSEX JOINT INSURANCE FUND AGENDA
MEETING: JANUARY 16, 2018
NUTLEY ANNEX BUILDING -- NUTLEY, NJ
9:30 AM

SINE DIE MEETING

- MEETING CALLED TO ORDER - OPEN PUBLIC MEETING NOTICE READ**
- PLEDGE OF ALLEGIANCE**
- ROLL CALL OF FUND COMMISSIONERS**

- APPROVAL OF MINUTES: November 13, 2017 – Open Minutes**
November 13, 2017 - Closed Minutes

- CORRESPONDENCE: None**

- ADJOURN SINE DIE MEETING**

Chairs vacated - Chairman asks Executive Director to run meeting

- MEETING OF FUND COMMISSIONERS CALLED TO ORDER**
- ROLL CALL OF FUND COMMISSIONERS**

- ELECTION OF OFFICERS**

ATTORNEY SWEARS IN OFFICERS AND COMMISSIONERS
(Oath of Office will be distributed – signature required)

- APPOINTMENT - FUND PROFESSIONALS** (Resolution 1-18)
- ORGANIZATIONAL RESOLUTIONS** (Resolutions 2-18 thru 5-18)
 - .Fiscal Management Plan
 - .Public Meeting Procedures
 - .Fund Records Program
 - .Risk Management Plan

REPORTS

- EXECUTIVE DIRECTOR/ADMINISTRATOR - PERMA**
 - .Executive Director's Report
 - .RCF Report (January)
 - .EJIF Report (November/January)
 - .MEL Report (November/January)
- TREASURER - William Homa, CPA**
 - .Voucher Lists – Confirming December Bill List

.Voucher Lists - January Resolution 6-18
.Treasurer Report

ATTORNEY - Piro, Zinna, Cifelli, Paris & Genitempo, P.C. - James Piro, Esq
.Monthly report as of November/December 2017

UNDERWRITING MANAGER – Conner Strong & Buckelew
.Monthly report

MANAGED CARE – First Managed Care Option
. Monthly Report

SAFETY DIRECTOR – J.A. Montgomery Risk Control
.Monthly report

CLAIMS – Qual-Lynx

**RESOLUTION - EXECUTIVE SESSION FOR CERTAIN SPECIFIED PURPOSES:
LITIGATION AND/OR CLAIMS, CONTRACT NEGOTIATIONS, PERSONNEL, OTHER
1.Payment Authority Requests**

OLD BUSINESS

NEW BUSINESS

PUBLIC COMMENT

MEETING ADJOURNED